

Set up Exchange ActiveSync on your iPhone or iPad

When you add your Exchange ActiveSync account, you can sync your Mail, Contacts, Calendars, Reminders, and Notes with your iOS device.

Add your Exchange account

Tap Settings > Mail > Add Account > [Microsoft Exchange](#).

If you're adding another account, tap Accounts > Add Account.

Enter your email address

Enter your email address, then tap Next. You can also enter an account description.

8:41 ↶



Cancel

Exchange

Next

Email email@example.com

Description My Exchange Account

Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can add/remove restrictions and remotely erase your device.

Exchange Device ID

Connect to your account

After you enter your email address, then tap Next.

Tap **Configure Manually** to set up your account. Enter your email password, then tap Next.

You will enter additional server information.

Server	my.mailhappen.com
Username	<i>your email address</i>
Password	<i>your password</i>

8:43 ↶



Cancel

Next

Email john@example.com

Server my.mailhappen.com

Domain Optional

Username john@example.com

Password

Description Exchange

Adding an Exchange account will allow the Exchange

Sync your content

You can sync Mail, Contacts, Calendars, and Reminders. When you're finished, tap Save.

8:44 ↗



Cancel

Exchange

Save



Mail



Contacts



Calendars



Reminders



Done

The Exchange ActiveSync account is added. You can use Mail App to see your email, Calendar App for events, and Contacts App for contacts.

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